

# *Western States Office and Professional Employees Pension Fund*

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May 2009

## **RE: New Pension Plan Administrator as of June 1, 2009**

Dear Plan Participant:

The Board of Trustees of the Western States Office and Professional Employees Pension Fund has selected A&I Benefit Plan Administrators, Inc. as the Pension Fund's new administrator, **beginning June 1, 2009.**

A&I Benefit Plan Administrators has provided employee benefit administration services for Taft-Hartley Trusts throughout the Western United States since 1954. Our commitment is to operate with integrity and listen intently to our customers and plan participants to ensure that we deliver the highest quality services. A&I prides itself on providing outstanding personal customer service, and we look forward to working for you.

As the Pension Plan Administrator, A&I will be responsible for ensuring that the Fund continues to function smoothly and that you, the Plan participant, are provided with the highest level of support and service. A dedicated customer service team will be available for all of your pension questions.

**A&I will provide you a new website with a variety of forms, applications and information about your Pension Plan. The website is [www.wsp.aibpa.com](http://www.wsp.aibpa.com) and it will be ready for you on June 1<sup>st</sup>! This Fall you will be able to see your benefit estimates, contributions, and beneficiary information on the website.**

If you have questions now, please continue to contact Marana Benefit Administration, your current administrator. **After May 18<sup>th</sup>**, you can begin contacting A&I with questions related to your Plan.

### **A&I will assist you with:**

- General retirement and pension plan questions
- Address changes
- Retirement benefit estimates
- Application for retirement & retirement benefit payments
- Beneficiary designation forms
- Online Services

The list of questions and answers below should be useful to you to navigate through the transition:

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Administered by A&I Benefit Plan Administrators, Inc.  
1220 SW Morrison St. Suite 300, Portland OR 97205-2222  
(503) 222-7694 (800) 413-4928 Fax (503) 228-0149  
<http://wsp.aibpa.com>

## ANSWERS TO FREQUENTLY ASKED QUESTIONS

**Q: Why is there a change in Administrative Offices?**

A: The current administrator is closing its doors necessitating a change. For this reason, the Board conducted an extensive search for a new Plan administrator and is pleased to announce that A&I Benefit Plan Administrators (A&I) was selected effective June 1, 2009.

**Q: Will I continue to receive a Plan statement?**

A: Yes. You will receive an annual statement from the Trust office.

**Q: Will I have on-line services available to me?**

A: Yes. **Effective June 1**, you can access information about your Pension Plan online by visiting <http://wsp.aibpa.com>. You can view the Summary Plan Description and download various forms including retirement applications, beneficiary designation forms.

**Q: Who should I contact if I have questions about my Plan?**

A: **After May 18<sup>th</sup>**, you should contact A&I Benefit Plan Administrators with any questions you may have.

Local Telephone Number:	503-222-7694
Toll Free Phone Number:	800-413-4928
Website Address:	<a href="http://wsp.aibpa.com">http://wsp.aibpa.com</a>
E-Mail Address:	<a href="mailto:wsope@aibpa.com">wsope@aibpa.com</a>
Address:	1220 SW Morrison St, Suite 300 Portland, OR 97205-2222

**Please note: The phone numbers above will not be active until May 18<sup>th</sup>!**

We look forward to providing you with outstanding service!

Sincerely,

A&I Benefit Plan Administrators, Inc.